

Privacy Policy

The Federation of Burial and Cremation Authorities (“FBCA”) is committed to protecting any personal information that you may provide to us. In particular, we believe it is important for you to know how we treat information about you that we may receive from this Web site.

Information Collected

In general, you can visit this Web site without telling us who you are or revealing any information about yourself. Our web servers collect the domain names, not the e-mail addresses, of visitors. In addition, there are portions of this Web site where we may need to collect personal information from you for a specific purpose, such as to provide you with certain information you request. The information collected from you may include your name, address, telephone, fax number, or e-mail address.

This Web site is not intended for persons under 13 years of age. We do not knowingly solicit or collect personal information from or about children, and we do not knowingly market our products or services to children.

How we collect information

Personal information is collected directly from you in a variety of ways, including when you:

- Contact FBCA in person, by telephone, letter, fax or email
- Supply a resume
- Fill out and submit a membership application form
- Submit any other information in connection with your application for membership or the purchase of products and services
- Make an enquiry via the FBCA website

Personal information may also be collected about you from a third party. For example when FBCA receives:

- Information about you relating to reciprocal relationships we have with other organisation.

What information is collected?

The information we collect includes, but is not limited to, your title, first name, surname, gender, date of birth, nationality, your qualifications, home and work contact details (phone, fax, email, postal address and email address). We also collect information relating to your organisation.

Use of Collected Information

Domain name information that we collect is not used to personally identify you and instead is aggregated to measure the number of visits, average time spent on the site, pages viewed, etc. We use this information to measure the use of our site and to improve the content of our site.

When other information is collected from you, such as your name and e-mail address, we generally let you know at the time of collection how we will use the

personal information. Usually, we use the personal information you provide only to respond to your inquiry or to process your request.

When you are on FBCA's website and are asked for personal information, you are sharing that information with FBCA alone unless stated otherwise.

We may share the personal information that you provide with other companies that we have hired to provide services for us. These companies - our vendors - are contractually bound to use personal information we share with them only to perform the services we have hired them to provide.

We do not share, sell, or lease personal information about you to any third parties for their marketing use. We will release information about you if you direct us to do so, if we are required by law to do so, or in other legally limited circumstances (for example, to protect your account from fraud).

[Security of Collected Information](#)

FBCA maintains strict physical, electronic, and administrative safeguards to protect your personal information from unauthorised or inappropriate access. Unfortunately, no data transmission over the Internet can be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, FBCA cannot ensure or warrant the security of any information you transmit to us, and you do so at your own risk. Once we receive your transmission, we make our best effort to ensure its security on our systems. We will ensure that all personal information supplied is held securely, in accordance with the Data Protection Act 1998. We restrict access to information about you to those FBCA workers who need to know the information to respond to your inquiry or request. Workers who misuse personal information are subject to disciplinary action.

[Access to Collected Information](#)

You have the right to request a copy of the personal information FBCA holds about you and to have any inaccuracies corrected. (We charge £10 for information requests.) Please address requests to the Data Controller, Mr Duncan McCallum, The Federation of Burial and Cremation Authorities, 41 Salisbury Road, Carshalton, Surrey, SM5 3HA, fbcasec@tiscali.co.uk

[Contacting Us](#)

If you have any questions about this privacy policy, please use the Contacts page. We welcome your questions and suggestions about our privacy policy.

[Changes to this Policy](#)

Please check this privacy policy periodically to inform yourself of any changes. Although we reserve the right to modify or supplement this privacy policy, we will provide notice to you on this Web site of any major changes for at least 30 days following the change.

The Federation of Burial and Cremation Authorities
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